



## ***NAN-Qualifying Show Requirements and Guidelines***

### **Show Organization**

A show may be organized in a variety of ways:

A NAN-Qualifying Show may be all-halter or all-performance. Performance divisions are optional.

Shows may also break halter breed classes down into OF (china/resin and/or plastic) and Custom/LE/OS divisions as well but this is not a requirement. Gender classes, make, workmanship, and finish classes are optional for any show that prefers to offer them.

### **Recommended Core Classes for Halter**

Below are **recommended** halter classes that your show may offer in both the Original Finish and Customized Divisions.

#### **1. Sport Breed Classes.**

The show may offer at least ONE of the following classes: Thoroughbreds; Thoroughbred/Standardbreds; Standardbreds; Warmbloods; Trakehner; Irish Draft; Oldenburg; Hanoverian; Holsteiner; Cleveland Bay; Dutch Warmblood; Swedish Warmblood; Akhal Teke; Sport Type Ponies; American Sporthorse\*; and/or Other Sport type

\* Includes sport type horses of any breed, but these horses may not ALSO show in their respective breed class.  
Examples: Paint Sport, Appaloosa Sport, etc.

#### **2. Light Breed Classes.**

The show may offer at least THREE of the following: Arabian; Arabians/Part Arabians; National Show Horse; Morgan; American Saddlebred; Tennessee Walking Horse; Missouri Fox Trotter; Rocky Mountain Horse; Spanish Breeds; American Gaited Breeds\*; Other Light Type\*\*.

\* includes ASB, TWH, RMH, MFT, etc., if these breeds are not offered separately;  
\*\* may be purebred or grade/mixed, including Light Type Saddle Mules.

#### **3. Draft Breed Classes.**

At least ONE of the following may be offered. The draft breeds can have classes by breed, but if so, an "Other Draft Breeds" class may be offered.

**Option One:** Offer a "Draft Horse," "Draft Breed," or "Drafter" class.

**Option Two:** Offer any one or more of the following classes: Clydesdale; Percheron; Belgian; Shire; Draft Pony\*; and an "Other Draft Breed\*\*" class.

\* many shows will include them in the general Pony class;  
\*\* should include any breed not listed including Draft Mules.

#### **4. Pony Breed Classes.**

If the show offers more than one pony breed class, then it may also offer an "Other Pony Breed" class. Thus, at least one of these options should be selected by the show:

**Option One:** Offer a "Pony Breed," or "Ponies" class.

**Option Two:** Offer any one or more of the following classes: Welsh Pony; Shetland; Quarter Pony; Pony of the Americas; Hackney Pony; Chincoteague; Connemara; and an "Other Pony Breed\*" class.

\* could include any not listed, such as pony-type mules, mixed breed ponies, etc.

#### 5. **Stock Breed Classes.**

At least three of the following classes may be offered: Quarter Horse; Paint; Appaloosa; Mustang; Stock Ponies; Other Stock Type.

#### 6. **Other Breed Classes.**

At least ONE may be offered. Shows may decide to put some of the less common breeds into one general "Other Breed" class, or have "Other Breeds" by type, or split into "Mixed/Grade" and "Other Purebred" classes.

## Collectibility Classes

If you choose to offer separate OF classes judged solely on collectibility/rarity (i.e., Decorator, Woodgrain, Pearl, etc.) these will now be counted as NAN qualifiers. Note that no ANIMALS classes will count as NAN qualifiers, as seen below.

The NAN show will offer separate Halter classes for these types of OF models, if entries warrant them. There is a special box on the NAN entry form to note if a model is to be placed in a collectible class rather than breed. (Entrants will have to choose one or the other for each OF model shown at NAN.) Please note that traditional "Collector's Classes" where a GROUP of models is judged as ONE entry are not eligible for NAN qualification.

## Halter Classes NOT Allowed as NAN-qualifiers

The following halter classes are absolutely NOT NAN-qualifier classes: ANIMALS (cattle, goats, dogs, etc.), MASCOT, YOUTH, NOVICE, FUN, "ANYTHING GOES".

Do not include these in your class count on your application form. You can, of course, offer these but you must place a note by them in your classlist that they are not NAN qualifiers. Fantasy classes may be listed but can only be awarded cards as detailed in the NAMHSA [Policies Document \(PDF\)](#).

Exception: FANTASY, which are only pegasi or unicorns, as defined by NAMHSA, may qualify in workmanship or collectibility only, see [Policies Document \(PDF\)](#) for details.

## Important Note Regarding Performance Judging

ONLY a HORSE or other EQUINE may earn NAN qualification. No Performance entries are allowed with cattle or other animals as the named/tagged entry. Of course these animals can be PROPS when a horse is the entrant.

No TEAM entries in Performance can jointly or as a group win a NAN qualification. In classes like harness where there is a multi-horse hitch entered, you MUST require the owner to tag just ONE horse in the team. That horse alone will be named in the results and on the single NAN ticket card awarded to that entry. The same goes for team roping and any other performance where more than one horse is involved. The entrant must tag just ONE of the horses... all the others are considered props.

## Draft Show Packet

A draft version of a show's entire show packet must be submitted as a part of the application process. This draft show packet must include:

1. Show date;
2. Show location;

3. Complete final list of classes (no draft classlists will be accepted);
4. Rules, regulations, and limits for showing; and
5. Name, address and phone number of person responsible for show (i.e., show secretary)
6. An advertising plan listing any venues the show will be advertised in.

## Qualification Information

Show must inform entrants that first- and second-place equids or approved fantasy animals (see page 4 of our [Policies Document](#) for details) in its OPEN classes qualify for NAN. An open class is defined as competition where the entrant is not limited by skill level, age, or years of competition. Any classes that limit entrants by these criteria cannot be counted as NAN qualifier classes.

## Advertisement

The show must advertise the show publicly, in print or over the Internet, in advance of the show date. Please submit a list of your intended advertising venues with your application. Ads in newsletters and postings on Facebook groups, Twitter, or model horse related Yahoogroups are acceptable forms of advertising. Do not rely on the NAMHSA web site or official NAMHSA Facebook page as your only advertising.

## Open Entry

Show must not be "by invitation"; all persons must be allowed to enter. Show may limit entry by number of entrants but in that case must accept entries on a first-come, first-serve or other impartial basis.

## Essential Fairness Requirements

No show holder **or** relative of show holder may enter a NAN-Qualifying division at a show held by the same show holder. A show holder is defined as the individual or entity that ensures NAMHSA rules and policies are followed and recruits, selects and assigns judges (or has an agent who recruits, selects and assigns judges) to the show's divisions. The show holder (or agent for the show holder) must be present at the show. In the case of an absentee show holder, the agent will be considered the show holder. A "relative" is any person related to show holder as grandparent, parent, step-parent, aunts or uncles (by blood or marriage), spouse, significant other, son, daughter, step-son, step-daughter, sibling, in-law, niece, nephew, first cousin, or any person residing with show holder or other relatives of show holder. Any non-relative, non-cohabiting individual who co-owns models with a show holder may enter a NAN-Qualifying show hosted by that show holder. The individual will be allowed to show only models not co-owned with the show holder.

A person may not show and judge in the same division at a NAN-Qualifying Show. A division is defined as one or more grouped classes such as "OF Breyer Plastic", "Custom Glazed", or "OF Performance". A judge may not judge any model that he/she has worked/collaborated on. A judge may not judge any model which he/she owns or has owned within the last six months. A judge may not judge models owned by relatives of the judge, as defined in paragraph above. A judge may not judge any models owned by any individual who co-owns one or more models with that judge.

## NAN Tickets aka NAN Cards

The show must agree to distribute NAN qualification ticket that will be sent to each show holder. There will be 2 tickets sent per NAN-Qualifying class at the show; one for the first place winner and one for the second place winner. Show holders must agree to put down the tickets along with the ribbons in each class.

Additional information:

Show holders: [How to distribute tickets](#)

Show Entrants: [What to do with your tickets](#)

## Results

Show must send results of the show, including a listing of the entrants' names to the **Show Results Processor** at [showresults@namhsa.org](mailto:showresults@namhsa.org). "Results" can be full results or just first/second places in qualifying classes. Results must be in a searchable, single file format. Results may be submitted by email within 30 days of show date.

More information on how to prepare your show's results, and how to send them to the Show Results Processor, can be found here at our [How to Send Show Results](#) page.

## Notification of Changes

If the show date, location, classlist or any other substantial change is made, the show holder must inform the Secretary.

You MUST inform the Secretary of ANY classlist changes that result in MORE classes being added, so that more tickets can be sent in time for your show. There will now be a fee of \$10 imposed if a show changes its classlist within 60 days of the show date. Changes do not include class splits, but would include addition of a new division or completely new classes. No fee will be assessed if changes are made 60 days or more from the show date. This new policy is intended to decrease the number of "rush" changes requested of the Show Secretary.

## Due Date for Application

The show holder must be a member and must apply for NAN-Qualifying show status and pay the fee not later than 60 days prior to the show. The show may not be advertised as a NAN-Qualifying Show until dues have been paid.

This gives NAMHSA time to process your application, approve your classlist or inform you of parts that do not conform to NAMHSA requirements, and mail your tickets. This also gives you time to advertise your show once NAN-Qualifying status is given.

## Publication of Information

The show holder's email address and show date will be included in NAN-Qualifying Show listings NAMHSA maintains for the public, including our website and official Facebook page, unless the show holder requests that such information not be published.

## Loss of NAN-Qualifying Show Status

a) Voluntary Resignation: A member may remove their show from NAN-Qualifying Show status by sending written notice to the President and Show Secretary. A refund of 60% of funds paid will be issued if the notice is received by NAMHSA 60 days prior to the show date.

b) Involuntary Loss of Status: A member may have their NAN-Qualifying Show status be suspended or revoked by NAMHSA for violation of membership or show requirements set forth here and in the NAMHSA Bylaws. Such revocation will not relieve said member from the obligation to pay any outstanding dues.

## NAN-Qualifying Show Application Procedure

Please note that a COMPLETE application MUST include:

1. Completed [NAN-Qualifying Show application](#) (included in this packet on the following pages);
2. Show fee made payable to NAMHSA or sent to [treasurer@namhsa.org](mailto:treasurer@namhsa.org) via PayPal;
3. Draft show packet; and
4. Advertising plan.

If you are interested in having your show approved, send your completed application, including all of the above-listed items, to:

Lindsay Diamond  
NAMHSA Show Secretary  
2001 N Rankin St  
Appleton, WI 54911

Show holders may send their application information via email to [show-secretary@namhsa.org](mailto:show-secretary@namhsa.org) as long as ALL required information on the application form is provided. You may forward your paypal receipt as proof of payment.

## How to Calculate Show Membership Fees

(# of Classes) X (# of Judges) X (2 Cards per Class) = Cards Needed.

Note: FEE STRUCTURE effective as of March 1, 2006.

**Calculation Table**

<b>Cards needed</b>	<b>Cost</b>
up to 250	\$30
251-500	\$40
501-750	\$55
751 - 1000	\$70
<b>Greater than 1000 cards would be \$70 plus \$7 per each additional 100 cards or fraction thereof as shown below. Fees for up to 2000 cards are shown below for your convenience.</b>	
1001 - 1100	\$77
1101 - 1200	\$84
1201 - 1300	\$91
1301 - 1400	\$98
1401 - 1500	\$105
1501 - 1600	\$112
1601 - 1700	\$119
1701 - 1800	\$126
1801 - 1900	\$133
1901 - 2000	\$140



## NAN-Qualifying Show Application

### Basic Information

Name of Show: \_\_\_\_\_  
Show Location (City/State): \_\_\_\_\_  
Date of Show: \_\_\_\_\_  
Show Website: \_\_\_\_\_  
  
Show holder Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Daytime/Evening Phone: \_\_\_\_\_  
Co-Show holder Name(s) (if applicable): \_\_\_\_\_

If there are co-show holders, please list the primary show holder. This is the person who will receive the email for the NAMHSA vote (all votes are sent via email only) and the discount entry for NAN.

Primary show holder and email address: \_\_\_\_\_

## NAN Entry Ticket (Card) Information

Please use the following formula to help you calculate the total number of cards you need. Calculate your BREED HALTER, NON-BREED HALTER, and PERFORMANCE classes separately.

**(# of Classes) X (# of Judges) X (2 Cards per Class) = Cards Needed**

For example, if you have a SINGLE judge per class, and have 100 breed classes, your formula would be: 100 (classes) x 1 (judge) x 2 (cards per class) = 200 cards needed

Or, for example, if your show is DOUBLE judged, and you have 100 breed classes, your formula would be: 100 (classes) x 2 (judges) x 2 (cards per class) = 400 cards needed

Based on the formula above, I will need the following number of NAN tickets:

\_\_\_\_\_ Total Breed Halter Cards (Green)  
\_\_\_\_\_ Total Non-Breed Halter Cards (Yellow)  
\_\_\_\_\_ Total Performance Cards (Pink)

Extra cards will AUTOMATICALLY be added to your cards count for splits, so use EXACT class counts only! Fantasy classes may only be awarded NAN cards as our policy document specifies. See <http://www.namhsa.org/forms/NAMHSAPolicies.pdf> for details. Do NOT include novice, youth, animals, mascot, fun classes or collector-group classes in your count.

## NAN Qualifying Show Fee

Please X ONE of the boxes below. Note: FEE STRUCTURE effective as of March 1, 2006.

\_\_\_\_\_ \$30 (up to 250 cards total for show)  
\_\_\_\_\_ \$40 (251-500 cards total for show)  
\_\_\_\_\_ \$55 (501-750 cards total for show)  
\_\_\_\_\_ \$70 (751 - 1000 cards total for show)

Greater than 1000 cards would be \$70 plus \$7 per each additional 100 cards or fraction thereof (for example, the fee for 1050 cards would be \$77.00)

\_\_\_\_\_ I need more than 1000 cards, type amount due here: \_\_\_\_\_

A change fee of \$10.00 will apply for any show changes, not splits, requested less than 60 days before the show.

## Application Enclosure Checklist and Rules

\_\_\_\_\_ I have completed this form  
\_\_\_\_\_ My check or money order for my show fee, made payable to NAMHSA or Paypal to  
[treasurer@namhsa.org](mailto:treasurer@namhsa.org)  
\_\_\_\_\_ My draft show packet including my final classlist; and  
\_\_\_\_\_ My advertising plan is:  
\_\_\_\_\_  
\_\_\_\_\_

I, as said show holder, hereby understand that NAN Cards are issued per my request as show holder by contract made between myself and NAMHSA, with the explicit understanding that they will not be duplicated or reproduced. Any evidence that the NAN cards have been duplicated, photocopied, scanned or reproduced in any manner will make ALL cards from said show null and void. **Initial here to agree to the above:** \_\_\_\_\_

**PLEASE NOTE** that it is crucial that you submit this application page with your classlist, show packet, and an accurate class count to the NAMHSA secretary. There have been applications lately where the show holder has made a mistake in the class count, forgotten to state that the classes will be split in some manner and failed to reflect this split in the class count, or simply didn't send in a class count altogether. You will need an ACCURATE class count to get the right number of NAN tickets!

## How to Send Your Application

Print and **Mail your application** to:

Lindsay Diamond  
NAMHSA Show Secretary  
2001 N Rankin St  
Appleton, WI 549111

You may also e-mail your application to the Show Secretary at [show-secretary@namhsa.org](mailto:show-secretary@namhsa.org). **In your e-mail, you must include 1) this completed application form, 2) your draft show packet, and 3) your advertising plan, as outlined above.** You must then mail your check or money order **made out to NAMHSA** for your show fee payment to the Show Secretary. Your application will NOT be complete until the fee payment has been received. Again, please note that your fee payment can be made by check or money order made payable to NAMHSA.

**Paypal is also accepted and must be sent to [treasurer@namhsa.org](mailto:treasurer@namhsa.org).**

**Please be reminded that you must submit your application for your show to NAMHSA at least 60 days in advance of your show date. Absolutely no exceptions. This time period is the minimum required for processing your show information and ordering and mailing of NAN cards.**